

KLICKITAT COUNTY
EMERGENCY MEDICAL SERVICES AND TRAUMA CARE COUNCIL

BY-LAWS – REVISED

(Amended by Council vote on September 7, 2015)
(Amended by Council vote on January 9, 2017)

ARTICLE I: NAME

The name of the Council is “Klickitat County Emergency Medical Services and Trauma Care Council,” a not-for profit organization created by the Legislature of Washington State.

ARTICLE II: PURPOSE

The purpose of the council is to monitor, plan, and support emergency medical services (EMS) and trauma care in Klickitat County and to actively promote improvements in this system of care so that all citizens will have the best possible emergency medical and trauma care in their time of need. In pursuit of this end the council shall:

1. Promote and sustain a cooperative environment among all prehospital and hospital providers of emergency medical and trauma care.
2. Assist local communities to develop various methods of funding EMS and trauma care.
3. Advise local, county, and other governmental agencies on issues relating to the provision of EMS and trauma care and assist in development of legislation relative to EMS and trauma care.
4. Promote and support initial training, on-going training and evaluation programs (OTEP), continuing education of basic and advanced life support personnel.
5. Promote and support community injury prevention and public education.
6. Participate in the development, implementation, and update, as necessary, of the Southwest Regional EMS and Trauma Care System Plan in accordance with the applicable provisions of the Washington State EMS and Trauma Care System Act.

7. Advise the Southwest Region EMS and Trauma Care Council on matters relating to the delivery of EMS and trauma care within Klickitat County.
8. Promote and support data collection throughout Klickitat County.
9. Apply for, receive, and accept gifts, grants, and other payments, including property and services, from any governmental or other public or private entity or person, and make arrangements as to the use of these receipts, including any activities related to the design, maintenance, or enhancement of the EMS and trauma care system in Klickitat County.
10. Provide representation to the Southwest Region Quality Assurance and Improvement program in the region.
11. Serve as a resource to EMS and trauma care providers, and 9-1-1 communication centers in Klickitat County.
12. Contract with the Department of Health and/or other agencies for other activities not specifically identified in these bylaws.
13. Notwithstanding any other provisions of these bylaws, the corporation shall not carry on any other activities not permitted to be carried on by an organization exempt from Federal Income Tax under section 501 (c) (3) of the Internal Revenue code.
14. Maintain active participation in the Southwest Region EMS and Trauma Care Council.

ARTICLE III: MEMBERSHIP

The Membership is comprised of representative positions as outlined in the WAC. There are no share holding members.

All meetings shall be open to the public and abide by the Open Public Meetings Act of Washington State. Any person may participate in discussion of the Council leading to a vote. Board members shall weigh and consider the concerns of non-voting participants prior to casting their vote.

ARTICLE IV: OFFICERS

1. Officers of the council shall be: Chair, Vice Chair, and Secretary/Treasurer to be elected by a majority vote of the Council for a two (2) year term. Officers may serve consecutive terms of office.
2. Officers may be removed by a majority vote of the voting membership.

3. Elections of officers will take place at the first meeting of each even numbered year.
4. Duties of the officers:
 - (a) The Chair shall preside at all regular and special meetings of the council. The Chair will conduct the meetings in accordance with generally accepted standards of parliamentary procedures and provide all board members the opportunity to express their views.
 - (b) The Vice Chair shall perform the duties of the Chair in the absence of the Chair.
 - (c) The Secretary/Treasurer shall ensure accurate minutes of all council meetings and be responsible for general correspondence of the council.
 - (d) The Secretary/Treasurer shall keep charge of the council funds and shall report at regular meetings the status of the funds.
 - (e) Any vacancies in the aforementioned offices shall be filled by appointment of the Chair subject to approval by vote of the council. A vacancy in the office of Chair will be filled by the Vice Chair.
 - (f) The Executive Committee shall be comprised of the Officers. The Executive Committee is authorized to conduct the normal business of the Council with decisions to be ratified at the next Council meeting where a quorum is present.
5. The appointed representatives for the following positions comprise the voting membership of the Klickitat County EMS and Trauma Care Council. The representatives shall be recommended in writing by their sponsoring agency submitted to the Klickitat County EMS and Trauma Care Council and in accordance with the following criteria to insure balanced representation:
 - (a) Two (2) hospital representatives, to-wit:
 - one (1) from, Klickitat Valley Health Services (Goldendale)
 - one (1) from Skyline Hospital (White Salmon)
 - (b) Sixteen (18) prehospital representatives, to-wit:
 - one (1) from KCFPD # 1
 - one (1) from KCFPD # 2
 - one (1) from KCFPD # 3
 - one (1) from KCFPD # 4
 - one (1) from KCFPD # 6

- one (1) from KCFPD # 7
- one (1) from KCFPD # 8
- one (1) from KCFPD # 9
- one (1) from KCFPD # 10
- one (1) from KCFPD # 11
- one (1) from KCFPD # 12
- one (1) from KCFPD # 13
- one (1) from KCFPD # 14
- one (1) from KCFPD # 15
- one (1) from White Salmon Fire Department
- one (1) from Goldendale Fire Department
- one (1) from Klickitat County EMS District # 1
- one (1) from Life Flight Network

- (c) One (1) local elected officials, to-wit:
 - one (1) from County, City
- (d) One (1) law enforcement representative, to-wit:
 - one (1) from Sheriff, WA State Patrol
- (e) One (1) consumer representatives:
- (f) One(1) local government agency representatives:
- (g) One(1) medical program directors, to-wit:
 - one (1) from Klickitat County
- (h) One (1) injury prevention representative, to-wit:
 - one (1) from any organization in the county
- (i) One (1) 911 Representative:

6. Each Council Member shall have one vote on matters brought to the Klickitat County Council. Each position may have one alternate representative, recommended in writing by their sponsoring agency. The alternate will not have a vote in matters brought before the Council, unless the representative member for whom the alternate is functioning is not present.

7. The Council Members shall possess all of the powers granted by the laws of the State of Washington to representative members of nonprofit corporations. The power to alter, amend or repeal bylaws or adopt new bylaws shall be vested in the Klickitat County EMS and Trauma Care Council. The Council members may adopt such rules and regulations for the conduct of its meetings and management of the affairs of the council as it may deem proper and consistent with the laws of

the State of Washington and the regulations of the Internal Revenue Service as they relate to tax-exempt organizations.

8. Council Members shall serve for terms of three (3) years each. Council Members may serve more than one term, subject to reappointment by recommendation in writing by the sponsoring agency. The corporation's Secretary shall maintain an accurate record showing the expiration date for each Council Members' term of office. Terms of office shall expire on January 30.

ARTICLE V: MEETINGS

1. The Annual meeting of the Corporation shall be the first meeting of the calendar year.
2. Meetings of the Council shall be held periodically as scheduled at the beginning of each calendar year. .
3. Notice of regular meetings other than the annual meeting shall be made by providing each Council Member with the adopted schedule of regular meetings. Notice of the annual meeting and any special meetings shall be delivered not less than ten calendar days before the date of the meeting. If mailed, notice shall be deemed to be delivered when deposited in the United States mail.
4. A vacancy shall automatically occur when any Council Member is absent for three (3) successive meetings without having been excused by the Chair, prior to the meeting. Any vacancy occurring shall be filled by appointment by the recommendation of the agency. The appointee to serve during the unexpired term of the Council Member replaced.
5. A quorum shall consist of those members present at any regularly scheduled meeting to conduct the business of the Klickitat County EMS and Trauma Care Council.
6. The Council will operate on a fiscal year basis, beginning July 1 of each year except, for IRS purposes which will be on a calendar year basis.

ARTICLE VI: COMMITTEES

Committees may be appointed by the Chair as needed. Committees may include persons who are not members. The Chair shall be an ex-officio member of all committees. Committees may be either standing, ad hoc, or special task forces, as determined by the Chair.

ARTICLES VII: AMENDMENTS

Approved January 9 2017

These By-Laws may be repealed or amended upon recommendation of a majority of the Council Members present at a regular meeting upon a formal vote, provided written notice of any proposed alteration or amendment is sent to the Council Members thirty (30) calendar days prior to such scheduled meeting.

The foregoing are the Amended By-Laws adopted by majority vote of the Council Members on the 14th day of September, 2015.

Chair _____
Print Name Signature Date

Vice Chair _____
Print Name Signature Date