

**SW REGION EMS and TRAUMA CARE COUNCIL
MEETING MINUTES
May 3, 2023, 2pm
Zoom Online Meeting**

Position#	BOARD OF DIRECTORS	VOTING MEMBERS	ALTERNATE MEMBERS	July 6 2022	Sept 7 2022	Nov 2 2022	Jan 4 2023	Mar 1 2023	May 3 2023
	Prehospital Reps 6			Cancelled					
SW 11	Cowlitz	<i>Eric Koreis, Chair</i>			P	P	P	P	P
SW12/A	Clark	<i>Jeff Bissett, Treasurer</i>	Ben Peeler		P/P	P/P	P/A	P/P	P/P
SW 13/A	Klickitat	Nicole Vincent	Juliana Ontiveros		P/A	P/P	A/A	P/A	P/A
SW 14	Skamania	Ann Lueders	Colin Hozack		P	A	A	A	A
SW 15	S. Pacific								
SW 16	Wahkiakum	Austin Smith			A	A	A	A	A
	Injury Prevention Rep 1								
SW 17	At-Large								
	Hospital Reps 6								
SW26/A	Peace Health SW	Tracy Timmons	Karly Shriver		P/P	EX/P	A/P	A/P	A/A
SW 27	Legacy Salmon Creek								
SW 28	Peace Health St John	Marisa Hutcheson	Bill Rolison		P/P	P/A	P/P	P/P	R/P
SW 29	Ocean Beach	Marianne Baker			P	EX	EX	A	P
SW 30	Klickitat Valley								
SW 31	Skyline								
	MPD Reps 2								
SW 46/A	Urban	<i>Lynn Wittwer, MD Vice Chair</i>	Marc Muhr		P/A	P/P	P/P	P/P	P/P
SW 47	Rural	Greg Hoskins, MD			A	P	A	A	A
	Local Elected Official Reps 2								
SW 55	Urban	Jon Olson			P	A	P	P	A
SW 56	Rural	Daniel Bigelow			A	P	A	P	A
	Local Government Rep 1								
SW 60	At-Large								
	Law Enforcement Rep 1								
SW 65	At-Large								
	Consumers Rep 1								
SW 70	At-Large	<i>Denise Haun-Taylor Secretary</i>			Ex	P	P	P	P
	Emergency Communications/911 PSAP 1								
SW 75	At-Large								
	Air Medical 1								
SW 85	At-Large								
	Emergency Management 1								
	At Large	Belinda Walker			P	A	A	P	A
	Staff & Guests								
	Zita Wiltgen	Executive Director			P	P	P	P	R
	April Borbon	Interim Exec Director							P
	Hailey Thacker	DOH				P	P	P	P
	Rocco Roncarati	AMR							
	Rob Milano	Vancouver Fire			P			P	P
	Dawn Felt	DOH			P	P			
	Jason Norris	DOH			P	P			
	Dr. Jackie Gadbois	PHSWMC MPD			P	P		P	P
	Adam Gallion	DOH			P		P		
	Jeff Sinanian	DOH				P	P	P	
	Shaun Ford	NCEMS				P	P		P
	Marc Kranz	MPD Cowlitz				P			
	Marla Emde	DOH IVP					P		
	Tom Strecker	Medix Ambulance						P	

	Adam Rovang	DOH WEMSIS							P
	Jim Jansen	DOH WEMSIS						P	

CALL TO ORDER – Chairman Eric Koreis called the meeting to order at 2pm. Roll was called via the web login.

1. Approval of March 1, 2023 Meeting Minutes and Today’s Agenda

Action: Dr Lynn Wittwer moved to approve the March 1, 2023 meeting minutes as presented and today’s agenda with a change to the agenda to remove 3B Rehab Level 3 Increase to 1. Denise Haun-Taylor seconded the motion. The motion was unanimously approved.

2. Financial Report

A. Approval of Financial Reports

Prior to the meeting all Region Council Members received a financial packet including the Statement of Assets, Liabilities and Equities BARS Cash Basis, and General Ledger Detail Report for review which was prepared by the Plymale-Gillespie CPA office. During the meeting, members reviewed the financial statements included in the emailed meeting packet. Eric explained the separation of duties taken by the office and Executive Board for security and transparency in the region’s financial dealings.

General Ledger Detail Summary Report	February 2023	March 2023		
Checking				
Beginning Balance	\$ 145,457.24	\$ 128,057.74		
Debits	\$ 1.15	\$ 25,920.06		
Credits	\$ 17,400.65	\$ 17,641.63		
Ending Balance	\$ 128,057.74	\$ 136,336.17		
Investment CD				
Beginning Balance	\$ 160,139.85	\$ 160,275.86		
Debits	\$ 136.01	\$ 122.95		
Credits	\$ -	\$ -		
Ending Balance	\$ 160,275.86	\$ 160,398.81		

Action: Denise Haun-Taylor moved to approve the February 2023 and March 2023 financial statements and included transactions as presented. Rob Milano seconded the motion. The motion was unanimously approved.

3. Region System Plan Implementation & DOH Contract

A. FY21-23 Region System Plan Work

All FY2021-2023 Region System plan work is on track.

B. Rehab Level 3 Increase to 1

This topic was removed from the agenda as it has already been dealt with.

C. SW Region Training and IVP Grant Status

The training and IVP grant funds are being spent by the counties. We can roll over the funds into the next fiscal year if needed.

4. Old Business: None

5. New Business

A. Update on Office Situation (new phone, new mailing address)

1. Minutes from 4/11/23 and 4/20/23 Emergency Board Meetings

Minutes from the 4/11/23 and 4/20/23 Emergency Board meetings were included in the meeting packet. The minutes outline steps taken by the Executive Board in the wake of Zita’s death.

Eric reported that the transition has gone smoothly. April Borbon was hired as the Interim Director due to her experience working with the Regional Councils in the past. The office has a new phone number and new mailing address.

B. Approval of April's Contract*

A copy of the Region's agreement with April Borbon to act as the region's interim director was included in the meeting packet. Eric added that her hourly rate is equivalent to Zita's hourly rate.

Action: Nicole Vincent moved to approve the contract with the addition that April will work a maximum of 160 hours per month. Marianne Baker seconded the motion. The motion was unanimously approved.

C. Approval of 2023-25 SW Region EMS & Trauma Care System Strategic Plan*

The 2023-2025 SW Region Trauma Plan has been completed and reviewed by the state. Dr Wittwer will suggest a couple of very minor changes which won't change the content of the plan.

Action: Dr Wittwer moved to approve the 2023-25 SW Region EMS & Trauma Care System Strategic Plan. Jeff Bisset seconded the motion. The motion was unanimously approved.

D. Approval of FY2023-25 DOH Contract/SOW*

The FY2023-25 DOH Contract/SOW needs to be approved as that is the way the region gets paid for doing the work in the Trauma Plan. The biggest change is that the usual 50-50 split of funds between administration and grants to counties has now been changed to allow a higher amount of funds to be spent on administration costs due to the impact of inflation on these line items. This should not have much impact on the Southwest Region as we share administrative costs with the South Central Region.

Action: Nicole Vincent moved to approve the contract as submitted. Marianne Baker seconded the motion. The motion was unanimously approved.

6. Preparedness Report: None

7. DOH Report

A. DOH Report (Hailey Thacker)

Hailey reported that the legislative session has ended. They are continuing to work on their programs. An updated DOH report will be sent to the group when it is ready.

B. Pre-Hospital TAC Report (Dr Wittwer)

The state has a Covid testing program which provides covid tests to EMS agencies which they can distribute to the public. All agencies will need to report to WEMESIS starting in 2024. The DOH has a sustainability grant which provides funds to support QI programs in rural areas; this requires MPDs to have a QI and KPI plan in place. The state also has a program which provides free vouchers to cover initial NREMT testing for volunteers in rural areas. The state is working on a plan to require health equity training for all EMS providers. There is also a Stop the Bleed grant opportunity which was shared by the state.

8. County Council Reports

A. Clark County: All of their training and IVP grant funds have been allocated. Their EMT course at KCFD5 is ongoing. Their new nurse navigation line will start this month.

B. Cowlitz County: They had a QI presentation by PeaceHealth at the council meeting this morning. They just finished their EMT course. They are spending their training funds on OTEP and will ask SafeKids about ideas for spending their IVP grant funds.

C. Klickitat County: They bought 100 Stop the Bleed kits with their IVP funds which will be distributed in the community. They have an ESE course and PHTLS course coming up. The county has a UAV (drone) program which was used successfully to find a missing hiker last week.

D. Skamania County: No report.

E. South Pacific County: Marianne reported that they will have their council meeting tomorrow. They have an EMT class ongoing. They are participating in a pilot program that uses an AI program to help the elderly. They had a surf rescue drill and are planning an active shooter drill this summer. Dispatch has new protocols.

F. Wahkiakum County: Jodie reported that they have a PHTLS class coming up. They are working on their IVP program.

9. Good Of the Order/Public Comment: Eric reported that Zita's memorial was very good—it was just how she would have wanted it to be. Eric was also recognized for his hard work for the Council after Zita's passing.

10. Adjourn: Meeting was adjourned by consensus at 2:53pm.

11. 2023 SW Region Council meetings (2 pm): July 5th (TBD), September 6th, November 1st