

**SW REGION EMS and TRAUMA CARE COUNCIL  
MEETING MINUTES  
March 1, 2023, 2pm  
Webinar/Phone via GoToMeeting**

Position#	BOARD OF DIRECTORS	VOTING MEMBERS	ALTERNATE MEMBERS	July 6 2022	Sept 7 2022	Nov 2 2022	Jan 4 2023	Mar 1 2023	May 3 2023
	<b>Prehospital Reps 6</b>			Canceled					
SW 11	Cowlitz	<i>Eric Koreis, Chair</i>			P	P	P	P	
SW12/A	Clark	<i>Jeff Bissett, Treasurer</i>	Ben Peeler		P/P	P/P	P/A	P/P	
SW 13/A	Klickitat	Nicole Vincent	Juliana Ontiveros		P/A	P/P	A/A	P/A	
SW 14	Skamania	Ann Lueders	Colin Hozack		P	A	A	A	
SW 15	S. Pacific								
SW 16	Wahkiakum	Austin Smith			A	A	A	A	
	<b>Injury Prevention Rep 1</b>								
SW 17	At-Large								
	<b>Hospital Reps 6</b>								
SW26/A	Peace Health SW	Tracy Timmons	Karly Shriver		P/P	EX/P	A/P	A/P	
SW 27	Legacy Salmon Creek								
SW 28	Peace Health St John	Marisa Hutcheson	Bill Rolison		P/P	P/A	P/P	P/P	
SW 29	Ocean Beach	Marianne Baker			P	EX	EX	A	
SW 30	Klickitat Valley								
SW 31	Skyline								
	<b>MPD Reps 2</b>								
SW 46/A	Urban	<i>Lynn Wittwer, MD Vice Chair</i>	Marc Muhr		P/A	P/P	P/P	P/P	
SW 47	Rural	Greg Hoskins, MD			A	P	A	A	
	<b>Local Elected Official Reps 2</b>								
SW 55	Urban	Jon Olson			P	A	P	P	
SW 56	Rural	Daniel Bigelow			A	P	A	P	
	<b>Local Government Rep 1</b>								
SW 60	At-Large								
	<b>Law Enforcement Rep 1</b>								
SW 65	At-Large								
	<b>Consumers Rep 1</b>								
SW 70	At-Large	<b>Denise Haun-Taylor Secretary</b>			Ex	P	P	P	
	<b>Emergency Communications/911 PSAP 1</b>								
SW 75	At-Large								
	<b>Air Medical 1</b>								
SW 85	At-Large								
	<b>Emergency Management 1</b>								
	At Large	Belinda Walker			P	A	A	P	
	<b>Staff &amp; Guests</b>								
	Zita Wiltgen	Executive Director			P	P	P	P	
	Hailey Green	DOH				P	P	P	
	Rocco Roncarati	AMR							
	Rob Milano	Vancouver Fire			P			P	
	Dawn Felt	DOH			P	P			
	Jason Norris	DOH			P	P			
	Dr. Jackie Gadbois	PHSWMC MPD			P	P		P	
	Adam Gallion	DOH			P		P		
	Jeff Sinanian	DOH				P	P	P	
	Shaun Ford	NCEMS				P	P		
	Marc Kranz	MPD Cowlitz				P			
	Marla Emde	DOH IVP					P		
	Tom Strecker	Medix Ambulance						P	
	Adam Rovang	DOH WEMSIS							

CALL TO ORDER – Chairman Eric Koreis called the meeting to order. Roll was called via the web login.

1. APPROVAL OF AGENDA & MINUTES

Action: Jeff Bissett moved to approve the January 4, 2023; meeting minutes and today’s agenda as presented. Jon Olsen seconded the motion. The motion passed.

2. FINANCIAL REPORT

A. Approval of Financial Reports

Prior to the meeting all Region Council Members received for review in the meeting packet via email the financial packet including the Statement of Assets, Liabilities and Equities – BARS Cash Basis, and General Ledger Detail Report; prepared by the Plymale-Gillespie CPA office. During the meeting members reviewed the financial statements included in the emailed meeting packet. Explanation of activity was provided as requested during discussion.

General Ledger Detail Summary Report	Dec 2022	Jan 2023		
<b>Checking</b>				
Beginning Balance	\$ 156,034.65	\$ 130,419.40		
Debits	\$ 1.27	\$ 38,241.35		
Credits	\$ 25,616.52	\$ 23,203.51		
Ending Balance	\$ 130,419.40	\$ 145,457.24		
<b>Investment CD</b>				
Beginning Balance	\$ 159,872.56	\$ 160,003.96		
Debits	\$ 131.40	\$ 135.89		
Credits	\$ -	\$ -		
Ending Balance	\$ 160,003.96	\$ 160,139.85		

Action: Marisa Hutcheson moved to approve the Dec 2022 – Jan 2023 financial statements and transactions therein. Lynn Wittwer seconded the motion. The motion passed.

3. REGION SYSTEM PLAN IMPLEMENTATION & PROGRESS (DOH CONTRACT REPORT)

The Council members reviewed and discussed the year to come list of work in the plan.

A. FY21-23 Region System Plan –

The upcoming work in the plan includes,

- i. County Councils are working to update and reformat COPs.

B.

C. Regional Training & IVP Grants

- i. The FY 22-23 Grant Agreements are in place and funds are available now. The Council members received the grant use spreadsheet in the meeting packet. It is now halfway through the grant period. All County EMS Councils need to confirm they are on track to spend all the grant funds. It is unknown at this time if we will be able to carry forward any unused funds into the next grant period. A notice will be sent to the County Councils.

4. OLD BUSINESS –

The Council received the FY23-25 SW Region EMS & Trauma System Strategic Plan DRAFT Executive Summary, Goals, Objectives, and Strategies in the meeting packet. The strategic plan belongs to the Region Council Members. It contains the work we will be doing in the next biennium.

Action: Marisa Hutcheson moved to approve the FY23-25 SW Region EMS & Trauma System Strategic Plan Executive Summary, Goals, Objectives, and Strategies. Lynn Wittwer seconded the motion. The motion passed.

5. NEW BUSINESS –  
Marla Emde DOH IVP, presented Injury Prevention Data 2016-2020
6. PREPAREDNESS REPORT – none
7. DOH REPORT – Hailey Thacker, DOH
8. County Council Reports –
  - A. Clark County – All Clark agencies are onboarding to ESO MRI reporting system. A new Trauma Triage Tool is being trained on now and will be fully implemented during March.
  - B. Cowlitz County – At this morning’s meeting they discussed independent contract for instructors. Also discussed responses to emergency incidents outside all the agency jurisdictions.

#### EMS and Trauma Rulemaking

- EMS Rulemaking – EMS rules were opened November 2017. 33 sections in WAC 246-976 were opened to consider updates to align with current national standards, make regulations clearer and concise, respond to statutory requirements, streamline initial and renewal application processes for pre-hospital agency license and EMS provider certification. EMS held 40 stakeholder meetings between December 2017 and August 2022 which included review of the 33 sections, two new sections, and seven pieces of legislation that impacted rules. The EMS team updated the CR101 in May of 2022 to reflect the scope of new work due to legislation that had passed and revised the timeline for completion. Primary delay to rulemaking was the COVID-19 pandemic in which the EMS team was activated to the agency IMT and prioritized COVID work between March 2020 and March 2022. Final draft version rules will be available for you by end of this year. Anticipated date of updated effective rules is February / March 2023.
- WEMSIS Rules: Stakeholder meetings for EMS data system rulemaking concluded in March. The rules are in response to the amendment made to RCW 70.168.90 which requires licensed ambulance and aid services to report to the statewide data system. We are working on the draft for public comment then we’ll move to CR-102 process. WEMSIS rulemaking timeline is aligned with the EMS rulemaking process timeline.
- Trauma Rules: In Fall 2021, the Department opened WAC 246-976-580 (trauma designation process). The intent of the revision is to set in rule clear requirements and criteria for assessing access to level I and II trauma services and to define criteria to determine which facilities can apply as a new level I or II trauma service. A second draft was distributed to stakeholders November 22<sup>nd</sup>. It is also posted on the DOH Trauma Designation Rules [webpage](#).
  - The next Trauma Designation Rules Workshop will be on January 4, 2023 (10am-12pm). Rule related comments can be sent to the DOH Trauma Designation Rules Public Comments email address at [traumadesignation@doh.wa.gov](mailto:traumadesignation@doh.wa.gov) or to [Tim Orcutt](#) and [Dolly Fernandes](#).

#### Cardiac and Stroke

The first round of 2023-24 ECS recategorization will begin in Feb of '23 with the N, NW, and W regions participating. The EMSC state partnership grant application was submitted, if awarded, the new project period would begin on 4/1/23.

9. GOOD OF THE ORDER – none
10. 2023 SW Region Council meetings (2 pm): March 1<sup>st</sup>, May 3<sup>rd</sup>, July 5<sup>th</sup> (TBD), September 6<sup>th</sup>, November 1<sup>st</sup>