

**SW REGION EMS and TRAUMA CARE COUNCIL
MEETING MINUTES
January 10, 2024; 2pm
Zoom Online Meeting**

Position #	BOARD OF DIRECTORS	VOTING MEMBERS	ALTERNATE MEMBERS	July 12 2023	Sept 6 2023	Nov 1 2023	Jan 10 2024	Mar 6 2024	May 1 2024
Prehospital Reps 6									
SW 11	Cowlitz	<i>Eric Koreis, Chair</i>		P	P	P	P		
SW12/A	Clark	<i>Jeff Bissett, Treasurer</i>	Ben Peeler	P/A	P/P	P/A	P/P		
SW 13/A	Klickitat	Nicole Vincent	Juliana Ontiveros	P/A	A/A	P/A	A/A		
SW 14	Skamania	Ann Lueders	Colin Hozack	A/A	P/A	A/A	A/A		
SW 15	S. Pacific	Brad Weatherby		P	A	A	A		
SW 16	Wahkiakum								
Injury Prevention Rep 1									
SW 17	At-Large								
Hospital Reps 6									
SW26/A	Peace Health SW	Tracy Timmons	Karly Shriver	P/A	A/A	A/A	A/A		
SW 27	Legacy Salmon Creek								
SW 28	Peace Health St John		Bill Rolison	A	A	A	/P		
SW 29	Ocean Beach	Marianne Baker		A	P	P	A		
SW 30	Klickitat Valley								
SW 31	Skyline								
MPD Reps 2									
SW 46/A	Urban	<i>Lynn Wittwer, MD Vice Chair</i>	Marc Muhr	P/A	P/A	P/P	P		
SW 47	Rural	Greg Hoskins, MD		A	P	P	A		
Local Elected Official Reps 2									
SW 55	Urban	Jon Olson		P	P	P	P		
SW 56	Rural								
Local Government Rep 1									
SW 60	At-Large								
Law Enforcement Rep 1									
SW 65	At-Large								
Consumers Rep 1									
SW 70	At-Large	<i>Denise Haun-Taylor Secretary</i>		P	A	P	P		
Emergency Communications/911 PSAP 1									
SW 75	At-Large								
Air Medical 1									
SW 85	At-Large								
Emergency Management 1									
	At Large	Belinda Walker		A	A	A	A		
Staff & Guests									
	April Borbon	Executive Director		P	P	P	P		
	Hailey Thacker	DOH		P	P				
	Marisa Hutcheson	Reg 4 Public Health		P	A	P	P		
	Rocco Roncorati	AMR		P	A		P		
	Scott Williams	DOH		P	P	P	P		
	Jackie Gadbois	Clark County		P	P				
	Robb Milano	Vancouver Fire		P	P	P	P		
	Marc Kranz	MPD		P	A				
	Shaun Ford	CCFD			P	P			
	Adiba Ali	CCPH			P				
	Shannon Hoskins	CCPH			P				
	Rachel Vinson	CCPH			P				
	Nicole Adams	CCPH			P				

	Jean Campbell	CCPH			P				
	David Hudson	CCPH			P				
	Dawn Felt	DOH			P	P			
	Adam Rovang	DOH			P				
	Catie Holstein	DOH				P			
	Chief Boggs					P			
	Jeff Sinanian	DOH				P	P		
	Joey Rodriguez	Medix				P			
	Don Thomas					P			
	Sarah Hancock	High Prairie Fire					P		
	Branden McNew						P		
	Sam Brown						P		

CALL TO ORDER – Chairman Eric Koreis called the meeting to order at 2:04pm. Roll was called via the web login.

1. Approval of November 1, 2023 meeting minutes and today’s agenda*

Action: Jon Olson moved to approve the November 1, 2023 meeting minutes and today’s agenda as presented. Jeff Bissett seconded the motion. The motion was unanimously approved.

2. Financial Report

A. Approval of Financial Reports (October 2023-November 2023)

Prior to the meeting all Region Council members received a financial packet including the Statement of Assets, Liabilities and Equities BARS Cash Basis, and General Ledger Detail Report for review which was prepared by the Plymale-Gillespie CPA office. In November the Executive Board pulled the CD funds out of the old CD (incurring an early withdrawal fee which is shown in the numbers below) and reinvested the funds in a new CD which will earn a much higher rate of interest.

General Ledger Detail Summary Report	October 2023	November 2023		
Checking				
Beginning Balance	\$137,380.35	\$145,255.41		
Debits	\$26,178.73	\$12,741.22		
Credits	\$18,303.67	\$11,996.90		
Ending Balance	\$145,255.41	\$145,999.64		
Investment CD			New CD	
Beginning Balance	\$161,209.09	\$161,341.59	\$0	
Debits	\$132.50	\$1,338.73	\$160,002.86	
Credits	\$0	\$162,665.01	\$0	
Ending Balance	\$161,341.59	\$15.31	\$160,002.86	

Action: Jon Olson moved to approve the October 2023 and November 2023 financial statements and included transactions as presented. Dr Wittwer seconded the motion. The motion was unanimously approved.

3. Region System Plan Implementation & DOH Contract

A. FY23-25 Region System Plan Update

April reported that the work plan items are being completed. Almost all agencies are reporting to WEMSIS; those that aren’t were asked to contact the state WEMSIS office for assistance with reporting.

B. FY23-24 SW Region Training and IVP Grant Update

April reported that the training and IVP grant funds are being spent. She asked if leftover funds are usually reallocated before the end of the fiscal year; this will be a topic at a future meeting.

4. Old Business:

A. Appointment of New Secretary*

Eric will appoint a new Secretary at the next meeting after we have had the chance to recruit new members to the Council.

- B. Appointment of New Vice Chair*
Eric will appoint a new Vice Chair at the next meeting after we have had the chance to recruit new members to the council.
5. New Business
- A. Reinvestment of CD Funds
This was covered in the Financial Report above.
 - B. SW Region QI Meeting Report
April reported that the Region held a QI meeting earlier today. Dr Tracy Timmons was voted chair and there were cardiac data presentations by the Clark County Health District as well as from Amber Robbins from PeaceHealth SW. Amber also provided a case presentation. Anyone who is interested in joining the SW QI Committee should contact April.
 - C. Council Membership Recruitment
Eric has been working on recruiting new members to the council; there are now a few applications pending with the state for new members. Dr Macht will replace Dt Wittwer as the Urban MPD rep on the Council. The current council roster was included in the meeting packet as an FYI.
 - D. Updating the Patient Care Procedures
A draft of initial updates to the region's Patient Care Procedures was included in the meeting packet for review. They will next be sent to the MPDs for their edits.
 - E. Presentation of Certificates of Appreciation
We were supposed to have an in-person meeting today so Eric could present certificates of appreciation and small gifts to Dr Witter and Denise Haun-Taylor since they will be retiring from the Council this month; due to the snow, this presentation will need to take place at a later date. He thanked both for their years of service to the Council and their positive impact on the EMS community.
6. Preparedness Report: Marisa Hutcheson reported that the Region 4 Healthcare Alliance is continuing to recruit new members. On December 14th they held a communications exercise which had 100% participation. The Alliance is working on their response plan. Region 4 had many attendees at the recent national Healthcare Coalition Conference in Las Vegas. They will next meet in February at the Cowlitz Tribal Facility/online and will have a presentation on hospital capacity data.
7. DOH Report
Scott Williams reported that the legislative session has started; it will be a short, 60-day session. They are watching the following bills in the legislature: medical assistant EMT certification, ground EMS services, and newborn safe transfer. Rulemaking is ongoing. The Trauma Triage Tool guidance and related documents are now on the DOH website as is guidance for EMS and Naloxone. They are still working on WEMSYS rules. The DOH overdose dashboard is now live.
8. County Council Reports
- A. Clark County: Their council will meet tomorrow. Dr Macht is their new MPD.
 - B. Cowlitz County: They are looking at options for a protocol app. They are currently editing and updating their COPs. Their coroner will host a training for MCI incidents.
 - C. Klickitat County: Sarah reported that they have 18 students in their EMT course. They purchased life jackets with their grant money. They are currently doing internal training.
 - D. Skamania County: No report.
 - E. South Pacific County: No report.

F. Wahkiakum County: No report.

9. Good Of the Order/Public Comment: Denise joined the meeting and Eric thanked both her and Dr Wittwer for their countless contributions to the EMS system and for being leaders in trauma system.
10. Adjourn: Meeting was adjourned by consensus at 2:37pm.
11. Upcoming SW Region Council meetings (2 pm via Zoom): March 6, 2024; May 1, 2024, July 3, 2024, September 4, 2024, November 6, 2024