

**SW REGION EMS and TRAUMA CARE COUNCIL  
MEETING MINUTES  
July 3, 2024; 2pm  
Zoom Online Meeting**

Position #	BOARD OF DIRECTORS	VOTING MEMBERS	ALTERNATE MEMBERS	July 3 2024	Sept 4 2024	Nov 6 2024	Jan 8 2025	Mar 5 2025	May 7 2025
<b>Prehospital Reps 6</b>									
SW 11	Cowlitz	<i>Eric Koreis, Chair</i>		P					
SW12/A	Clark	Ben Peeler	Shaun Ford	A/P					
SW 13/A	Klickitat	Nicole Vincent	Juliana Ontiveros	A/A					
SW 14	Skamania	Ann Lueders		A					
SW 15	S. Pacific	Brad Weatherby		A					
SW 16	Wahkiakum								
<b>Injury Prevention Rep 1</b>									
SW 17	At-Large								
<b>Hospital Reps 6</b>									
SW26/A	Peace Health SW	Tracy Timmons	Danielle Huddleston	A/P					
SW 27	Legacy Salmon Creek	Amy Doepkin		A					
SW 28	Peace Health St John	Lindsey Anderson		P					
SW 29	Ocean Beach	Marianne Baker		A					
SW 30	Klickitat Valley	Rhonda Cook		A					
SW 31	Skyline	Keri Kelly		A					
<b>MPD Reps 2</b>									
SW 46/A	Urban	Marlow Macht, MD	Marc Muhr	P/A					
SW 47	Rural	Greg Hoskins, MD		P					
<b>Local Elected Official Reps 2</b>									
SW 55	Urban	<i>Jon Olson, Vice Chair</i>		P					
SW 56	Rural								
<b>Local Government Rep 1</b>									
SW 60	At-Large								
<b>Law Enforcement Rep 1</b>									
SW 65	At-Large	Brandon McNew		A					
<b>Consumers Rep 1</b>									
SW 70	At-Large	<i>Jeff Bissett, Treasurer</i>		P					
<b>Emergency Communications/911 PSAP 1</b>									
SW 75	At-Large								
<b>Air Medical 1</b>									
SW 85	At-Large	Blaine Myers		A					
<b>Emergency Management 1</b>									
	At Large								
<b>Staff &amp; Guests</b>									
	April Borbon	Executive Director		P					
	Marisa Hutcheson	Reg 4 Public Health		P					
	Rocco Roncorati	AMR		P					
	Scott Williams	DOH		P					
	Jackie Gadbois	Clark County		P					
	Robb Milano	Vancouver Fire		P					
	Jeff Sinanian	DOH		P					
	Jason Jenson			P					
	Mariah Conduff	DOH		P					

CALL TO ORDER – Chairman Eric Koreis called the meeting to order at 2:05pm. Roll was called via the web login.

1. Approval of May 1, 2024 meeting minutes and today’s agenda\*

Action: Dr Marlow Macht moved to approve the May 1, 2024 meeting minutes and today’s agenda as presented. Dr Greg Hoskins seconded the motion. The motion was unanimously approved.

2. Financial Report

A. Approval of Financial Reports (April 2024-May 2024)

Prior to the meeting all Region Council members received a financial packet including the statement of assets, liabilities and equities BARS Cash Basis, aged payables (all vouchers that were paid), and the general ledger detail report for review which was prepared by the Plymale-Gillespie CPA office.

General Ledger Detail Summary Report	April 2024	May 2024		
<b>Checking</b>				
Beginning Balance	\$166,592.61	\$148,252.68		
Debits	\$1.38	\$40,813.32		
Credits	\$18,341.31	\$58,420.01		
Ending Balance	\$148,252.68	\$130,645.99		
<b>Investment CD</b>				
Beginning Balance	\$162,607.15	\$163,280.64		
Debits	\$1,322.65	\$654.46		
Credits	\$649.16	\$0		
Ending Balance	\$163,280.64	\$163,935.10		

Action: Jon Olson moved to approve the April 2024 and May 2024 financial statements and included transactions as presented. Dr Marlow Macht seconded the motion. The motion was unanimously approved.

3. Region System Plan Implementation & DOH Contract

A. FY23-25 Region System Plan Update

April reported that the work plan items are being completed. We are now starting work on the next Regional plan; a final guidance document for the plan will be provided to the regions in August by the DOH.

B. FY23-24 SW Region Training and IVP Grant Wrap Up

April reported that almost all of the FY2023-2024 training and IVP funds were spent; only a couple of counties had a small amount of carryover funds which will be spent in the upcoming fiscal year. All of the rolled over covid funds were spent during the FY2023-2024 fiscal year.

C. FY24-25 SW Region Training and IVP Grant Update

April reported that all of the FY2024-2025 Training and IVP grant needs assessments and contracts have been turned in; funds are now available for the counties to spend as of July 1.

4. Old Business:

A. Executive Board Appointments: Jon Olson Vice Chair, Jeff Bissett Treasurer

Since the Executive Board had a couple of vacancies, Eric appointed Jon Olson as the Vice Chair and Jeff Bissett as Treasurer.

B. Council Member Recruitment Update

The group reviewed the current SW Region EMS Council roster and discussed open positions. Since Jeff Bissett retired from AMR, he will move to the Consumer Rep position. Ben Peeler will move to the Clark primary position and Shaun Ford has applied for the Clark alternate position. Jeff Archer has applied for the South Pacific alternate position. John Diamond has retired so the Emergency Communications position is open. Marissa will apply for the Emergency Management position.

5. New Business
  - A. Reallocation of FY2023-2024 Overage Funds  
April will ask the council to reallocate overage funds from FY2023-2024 to cover the cost of the audits at the September meeting since the final fiscal year financial reports have not been completed yet.
  - B. SAO Audit Report  
The Region was audited by the state and there were no major findings; the audit report was included in the meeting packet. The auditor did point out that we must have a quorum at our meetings in order to make any official motions.
  - C. Election of Officers in September  
Our next election for Executive Board positions will be at the September meeting; anyone interested in running for an Executive Board position should contact Eric or April.
6. Preparedness Report: Marisa Hutcheson reported that any agency that needs access to the OCS (Oregon Capacity System) website should contact her or Amy. They are applying for a five-year grant that will support the HCA; they are also working on updating their charter and response plan. They are working with the DOH on their work plan. The HCA and participants from the SW Region participated in an annual exercise recently; all documents for this are on the Basecamp website. The hospital-focused MRCE exercise was held in conjunction with that exercise in order to not duplicate exercise work. Marisa sent out a high heat advisory this morning which was forwarded to all agencies in the region.
7. DOH Report  
Scott Williams reported that the new EMS and WEMSIS rules should be out in September. He gave a staffing update; Christina Eickmeyer is the new EMS & Trauma Regional Consultant. They are working on the EMS-related legislation that passed at the end of the last legislative session. Dt Macht asked if there will be funding with the POLST proviso; Scott will follow up on this. Scott reminded the group that the WEMSIS epidemiologists are available to put together data reports and give presentations if needed; the link for this will be forwarded out with his written report. The Regional Planning Guidance is currently in draft; the finished document should be sent to the Regions in August. All of the published guidance documents (Naloxone, leave behind program, etc) are available on the DOH website.
8. County Council Reports
  - A. Clark County: Dr Macht reported that they have submitted an application with the state to conduct a buprenorphine pilot program.
  - B. Cowlitz County: Eric reported that they did not meet this month. They will hold an EMS Evaluator class on July 15 and an RN to EMT course on September 1-28; flyers for these classes can be found on the Region's website.
  - C. Klickitat County: No report.
  - D. Skamania County: No report.
  - E. South Pacific County: No report.
  - F. Wahkiakum County: No report.
9. Good Of the Order/Public Comment: No report.
10. Adjourn: Meeting was adjourned by consensus at 2:32pm.
11. Upcoming SW Region Council meetings (2 pm via Zoom): September 4, 2024, November 6, 2024