

**SW REGION EMS and TRAUMA CARE COUNCIL**  
**MEETING MINUTES**  
**March 5, 2025; 2pm**  
**Zoom Online Meeting**

Position #	BOARD OF DIRECTORS	VOTING MEMBERS	ALTERNATE MEMBERS	July 3 2024	Sept 4 2024	Nov 6 2024	Jan 8 2025	Mar 5 2025	May 7 2025
	<b>Prehospital Reps 6</b>								
SW 11/A	Clark	Ben Peeler	Shaun Ford	A/P	P/P	P/P	A/P	A/P	
SW 12/A	Cowlitz	<i>Eric Koreis, Chair</i>		P	P	P	P	P	
SW 13/A	Klickitat	Sarah Hancock	Juliana Ontiveros	A/A	P/A	P/A	P/A		
SW 14/A	Skamania	Ann Lueders		A	A	P		P	
SW 15/A	S. Pacific	<i>Brad Weatherby, Secretary</i>	Jeff Archer	A	P/A		Ex/P	P	
SW 16/A	Wahkiakum								
	<b>Injury Prevention Rep 1</b>								
SW 17	At-Large								
	<b>Hospital Reps 6</b>								
SW26/A	Peace Health SW	Nick Duletzke	Danielle Huddleston	A/P	A/P	A/P	P/P	P/P	
SW 27	Legacy Salmon Creek	Amy Doepkin		A	A		P	P	
SW 28	Peace Health St John	Lindsey Anderson		P	A	P	P		
SW 29	Ocean Beach	Marianne Baker		A	P	Ex	P	P	
SW 30	Klickitat Valley	Joy Bjornberg		A	P	P			
SW 31	Skyline	Amelia Buettner		A	P				
	<b>MPD Reps 2</b>								
SW 46/A	Urban	Marlow Macht, MD	Marc Muhr	P/A	P/P	A/P		A/P	
SW 47	Rural	Greg Hoskins, MD		P	P	P	P	P	
	<b>Local Elected Official Reps 2</b>								
SW 55	Urban	<i>Jon Olson, Vice Chair</i>		P	A	P	P	P	
SW 56	Rural	Dan Bigelow			P				
	<b>Local Government Rep 1</b>								
SW 60	At-Large	Tom Chavez							
	<b>Law Enforcement Rep 1</b>								
SW 65	At-Large	Brandon McNew		A	A	P	P	P	
	<b>Consumers Rep 1</b>								
SW 70	At-Large	<i>Jeff Bissett, Treasurer</i>		P	Ex	P	P	P	
	<b>Emergency Communications/911 PSAP 1</b>								
SW 75	At-Large	Greg Rossmiller				P	P		
	<b>Air Medical 1</b>								
SW 85	At-Large	Blaine Myers		A	P		P	P	
	<b>Emergency Management 1</b>								
	At Large	Belinda Walker	Marissa Hutcheson	A/P	P/P	A/P	A/P	A/P	
	<b>Staff &amp; Guests</b>								
	April Borbon	Executive Director		P	P	P	P	P	
	Rocco Roncorati	AMR		P				P	
	Scott Williams	DOH		P	P	P	P	P	
	Jackie Gadbois	Clark County		P		P	P	P	
	Robb Milano	Vancouver Fire		P		P			
	Jeff Sinanian	DOH		P	P			P	
	Jason Jenson			P					
	Mariah Conduff	DOH		P	P				
	Niles Kostick	WA SAO			P				
	Alice Boggs				P			P	
	Daniel Mann	WA SAO			P				
	Dennis Schafer				P				

	Eyla Baltazar	NWHRN				P		P	
	Kelly Sunagel	NWHRN				P	P	P	
	Jason Norris	DOH				P			
	Dustin Waliezer	CCFD #3					P		
	Megan McCoy						P	P	
	Kara Welchel	WaTrac/NWHRN					P	P	
	Marla Emde	DOH					P	P	
	Stacy Parizek						P		
	Dean Ketcherside	Red Cross						P	
	Thomas Krokoski	Medix Ambulance						P	
	Amanda Hakin	NWHRN						P	
	Christina Eickmeyer	DOH						P	
	Dustin Waliezer							P	
	Nora Mattingly	Red Cross						P	
	Sean Smith	Clark FD 3						P	
	Sierra Knutson							P	

CALL TO ORDER – Chairman Eric Koreis called the meeting to order at 2:00pm. Roll was called via the web login.

1. Approval of January 8, 2025 meeting minutes and today’s agenda\*

Action: Jon Olson moved to approve the January 8, 2025 meeting minutes and today’s agenda as presented. Brad Weatherby seconded the motion. The motion was unanimously approved.

2. Financial Report

A. Approval of Financial Reports (December 2024-January 2025)

Prior to the meeting all Region Council members received a financial packet including the statement of assets, liabilities and equities BARS Cash Basis, aged payables (all vouchers that were paid), and the general ledger detail report for review which was prepared by the Plymale-Gillespie CPA office.

General Ledger Detail Summary Report	December 2024	January 2025		
<b>Checking</b>				
Beginning Balance	\$132,616.23	\$142,227.20		
Debits	\$25,481.27	\$38,221.41		
Credits	\$15,870.30	\$9,937.32		
Ending Balance	\$142,227.20	\$170,511.29		
<b>Investment CD</b>				
Beginning Balance	\$168,006.74	\$168,702.68		
Debits	\$695.94	\$535.88		
Credits	\$0	\$0		
Ending Balance	\$168,702.68	\$169,238.56		

Action: Ann Lueders moved to approve the December 2024 and January 2025 financial statements and included transactions as presented. Jon Olson seconded the motion. The motion was unanimously approved.

3. Region System Plan Implementation & DOH Contract

A. FY23-25 Region System Plan Update

April reported that the work plan items are being completed and all deliverables are being met. This work plan will be completed in June.

B. FY24-25 SW Region Training and IVP Grant Update

April reported that the counties are spending their training and IVP grant funds. Each month, an updated grant spending sheet is sent to the chair of each council so they can see what items have been paid out each month; a copy of the most recent spreadsheet was included in the meeting packet as an FYI for the Council. April asked that all county council spend their remaining grant funds as soon as possible. All funds must be spent by the end of May.

4. Old Business:

A. FY2025-2027 Regional Trauma Plan Update

The FY2025-2027 Regional Trauma Plan was approved at our last meeting and submitted to the DOH. Scott said that DOH staff will do an initial review of the plan in March then the plans will be reviewed by Steering Committee members. The Council will be asked to update the plan with reviewer suggestions then the plan will be resubmitted and approved by the Steering Committee at their May meeting.

B. Trauma Triage Destination PCP DOH Update

The DOH reviewed the Trauma Triage Destination PCP which was approved by the Council at the last meeting. A change was requested to the transport section to follow the transport times for red and yellow patients as outlined in the TTT guidance. It was noted that language should be added to use the trauma triage transport guidelines in conjunction with local COPs. The council and MPDs will work on this then resubmit the PCP for approval.

C. Opioid Grant Update

Scott said that the region should have the signed opioid grant contract within a week or two. The timeline for grant completion has not changed and all grant activities need to be completed and paid by the end of June. Eric said that he was concerned and the very short timeline to complete the grant activities.

D. Appoint Alternate to the Pre-Hospital TAC

The council needs to appoint an alternate to the Pre Hospital TAC; currently there are no volunteers for this position.

E. Council Membership Update

The group reviewed the current council member roster. Applications were sent to positions that were expiring and the council has an open position for an IVP rep.

5. New Business

A. Clark 3 Upgrade Approval

A letter from the DOH approving Clark County FD #3's application to upgrade their service from BLS AIDV to ALS AIDV was included in the meeting packet.

B. FY2025-2026 Training/IVP Grant Fund and Budget Update

The draft FY2025-2026 budget as well as the proposed FY2025-2026 training and IVP grant fund allocation will be brought to the May meeting for council approval. Scott is working on the regional SOW and grant contract for the next biennium but to date, there is no information on any changes to regional funding. County councils will be asked to prioritize their funding requests based on last year's funding amount then if there are changes to the amount of funding that the region receives, the counties will be able to request funds for their top priorities.

C. Presentation: Home Fire Campaign/Disaster Action Team (Nora Mattingly)

Nora gave a presentation on the Southwest Washington Chapter of the Red Cross which is partnering with agencies around the region for their Home Fire campaign. She also provided information on their Disaster Action Teams. The Home Fire campaign provides community partners like fire districts with smoke alarms and accessibility alarms that can be installed in homes as needed. They recently worked with agencies in South Pacific County to install smoke alarms in a mobile home park. Smoke alarms can be provided for community events, to keep on rigs to install as needed, and for canvassing or mini install events. Home visits and install events should include disaster safety education, installation of the smoke alarm, and documentation of the install to provide to the Red Cross. The Red Cross also has volunteer Disaster Action Teams which are on call 24/7 to provide immediate assistance to people in the community who are displaced from their homes after a fire or other disaster. These teams discuss access to resources with people who have experienced a fire or other disaster, provide access to mental or spiritual counseling as needed, and can also offer modest financial assistance after an event. Dean Ketcherside is a volunteer with the Red Cross who explained his work with the team. For more information contact Nora at [nora.mattingly@redcross.org](mailto:nora.mattingly@redcross.org)

6. Preparedness Report (Marisa Hutcheson): Marisa reported that the Providence strike has concluded. They are working on their MRCI exercise which will be held in May; contact Marisa if your organization would like to participate. They will conduct their annual Healthcare Vulnerability Assessment survey soon.
7. Injury Prevention/IVP Update (Marla Emde): Marla reported that the IVP TAC met this morning. They had presentations on two new falls prevention coalitions that were formed in Skagit and Snohomish counties. Their meetings for the rest of the year are scheduled for June 4, September 3, and December 3 at 9am; contact Marla for an invite. They have free grab bars available for low income and seniors (they do not include installation). They have new falls prevention tools on their website. The West Region Conference will take place May 2 to 4 in Ocean Shores. She reminded the group about the 988 suicide and crisis lifeline.
8. SW Region QI Committee Report: The QI Committee met today; Dr Macht was elected as the Chairperson for the QI Committee at today's meeting. They had a data and case presentation on stroke and a subcommittee will work on updating the QI Committee plan.
9. DOH Report (Scott Williams): Scott reported that the HELMS program has been delayed; currently there is no date for transition to this new online application program. Applications can be submitted in the same way they have always been until the HELMS program is instituted. There is no news yet on the state budget. DOH staff will review the regional trauma plans on March 19<sup>th</sup> the in April they will be reviewed by Steering Committee members. Regions will have time to make any corrections to the plans before they are submitted for Steering Committee approval in May. Scott will forward his written DOH report to be shared with the region council members.
10. County Council Reports
  - A. Clark County: Marc reported that at their last meeting they discussed the min/max number change process. Their yearly protocol revision should be out today.
  - B. Cowlitz County: Eric reported that their EMT class is ongoing. They are offering several training opportunities including RN to EMT, ESE, etc; these classes are listed on the region's website. Their county is supporting Safe Kids and their car seat clinics. Cowlitz 911 will soon be using ProQA with their dispatchers. Cowlitz FD #3 is requesting an increase in the county's min/max numbers which the county is supportive of. Their council will meet next week.
  - C. Klickitat County: No report.
  - D. Skamania County: Ann reported that they are busy with their EMS levy renewal. Their council will meet next in May. They are working on spending their IVP funds.
  - E. South Pacific County: Brad reported that they are hosting several classes including ESE and airway classes. Their partnership with the Red Cross is going well. Their radio system upgrade is complete.
  - F. Wahkiakum County: No report.
11. Good Of the Order/Public Comment: Eric thanked the group for their continuing support of the regional council and all of the work they do to improve the EMS system in the region. He also thanked DOH staff for attending our meetings and thanked April for the work she does for the council. Kara reported that the NWHRN has new district coordinators and said that their organization sends out a weekly briefing; council members can contact Kara to receive this briefing. April reported that there is an Active Shooter webinar from CISA which will take place on Friday; a flyer for this was included in the meeting packet. April will check with Tech Soup to see if they have Office 365 available so the region can provide a collaborative platform for document editing for the group.
12. Adjourn: Meeting was adjourned by consensus at 3:12pm.
13. Upcoming SW Region Council meetings (2 pm via Zoom): May 7, 2025; July 2, 2025; September 3, 2025; November 5, 2025 at 2pm via Zoom