

**SW REGION EMS and TRAUMA CARE COUNCIL
MEETING MINUTES
March 4, 2026; 2pm
Zoom Online Meeting**

Position #	BOARD OF DIRECTORS	VOTING MEMBERS	ALTERNATE MEMBERS	July 2 2025	Sept 3 2025	Nov 5 2025	Jan 7 2026	Mar 4 2026	May 6 2026
	Prehospital Reps 6								
SW 11/A	Clark	Ben Peeler	Shaun Ford	P/P	P/P	P/P		P/P	
SW 12/A	Cowlitz	<i>Eric Koreis, Chair</i>		P	P	Ex	P	P	
SW 13/A	Klickitat	Sarah Hancock	Juliana Ontiveros						
SW 14/A	Skamania	Ann Lueders							
SW 15/A	S. Pacific	<i>Brad Weatherby, Secretary</i>	Jeff Archer	P/P	P				
SW 16/A	Wahkiakum								
	Injury Prevention Rep 1								
SW 17	At-Large								
	Hospital Reps 6								
SW26/A	Peace Health SW	Nick Duletzke	Danielle Huddleston	P/Ex	P/P	P/P	A/P	P/	
SW 27	Legacy Salmon Creek	Amy Doepkin		P	P			P	
SW 28	Peace Health St John	Lindsey Anderson		P	P			P	
SW 29	Ocean Beach	Heidi Berry			P	P	P	P	
SW 30	Klickitat Valley	Joy Bjornberg		P		P	P		
SW 31	Skyline								
	MPD Reps 2								
SW 46/A	Urban	Marlow Macht, MD	Chris Hamper	P/P	P/P	P/P		/P	
SW 47	Rural	Greg Hoskins, MD			P	P			
	Local Elected Official Reps 2								
SW 55	Urban	<i>Jon Olson, Vice Chair</i>		P	P	P	P	P	
SW 56	Rural	Dan Bigelow			P				
	Local Government Rep 1								
SW 60	At-Large	Tom Chavez		P	P		P	P	
	Law Enforcement Rep 1								
SW 65	At-Large	Brandon McNew					P		
	Consumers Rep 1								
SW 70	At-Large	<i>Jeff Bissett, Treasurer</i>		P		P	P	P	
	Emergency Communications/911 PSAP 1								
SW 75	At-Large	Greg Rossmiller		P		P	P	P	
	Air Medical 1								
SW 85	At-Large	Blaine Myers		P	Ex	Ex	P	P	
	Emergency Management 1								
	At Large	Belinda Walker	Jessie Escobar	P/P	A/P	P/		/P	
	Staff & Guests								
	April Borbon	Executive Director		P	P	P	P	P	
	Scott Williams	DOH		P	P	P	P	P	
	Shelby Graber	Skamania EMS		P					
	Robb Milano	Vancouver Fire		P	P		P		
	Catie Holstein	DOH		P					
	Meagan McCoy			P		P		P	
	Dustin Waliezer	CCFD #3		P	P			P	
	Marla Emde	DOH		P		P	P	P	
	Sierra Knutson	WaTrac		P				P	
	Matt Scanlin	DOH			P				
	Elizabeth Emmet	DOH/988			P				
	Christina Eickmeyer	DOH			P	P	P		
	Darryl Hebert				P				

	Don McIlmoil				P	P			
	Dr Marc Kranz	Cowlitz MPD			P	P		P	
	Rocco Roncarati	AMR			P	P	P		
	Dr Russell Smith	MPD			P	P			
	Nick Huesties	CSFD #7			P				
	Jason	AMR				P	P		
	Heidi Berry	Ocean Beach Hospital				P			
	Jeff Sinanian	DOH				P	P		
	Jodie Mason	Wahkiakum County				P			
	Kara Welchel	NWHRN				P		P	
	Justin Roberts					P	P		
	Dr Russell Smith	Klickitat MPD					P		
	Chris Hamper	Clark MPD Assistant					P		
	Adam Rovang	DOH					P		
	Amelia Buettner	Skyline Hospital			P	P	P		

CALL TO ORDER – Chairman Eric Koreis called the meeting to order at 2:01pm. Roll was called via the web login.

1. Approval of the January 7, 2026 meeting minutes and today’s agenda*

Action: Ben Peeler moved to approve the January 7, 2026 meeting minutes, with a correction to Nick Huesties name and a correction that Rocco Roncarati represents AMR, and today’s agenda as presented. Jeff Bissett seconded the motion. The motion was unanimously approved.

2. Financial Report

A. Approval of Financial Reports (December 2025-January 2026)

Prior to the meeting all Region Council members received a financial packet including the statement of assets, liabilities and equities BARS Cash Basis, aged payables (all vouchers that were paid), and the general ledger detail report for review which was prepared by the Plymale-Gillespie CPA office.

General Ledger Detail Summary Report	December 2025	January 2026		
Checking				
Beginning Balance	\$167,477.02	\$158,516.61		
Debits	\$1.42	\$38,354.64		
Credits	\$8,961.83	\$27,336.32		
Ending Balance	\$158,516.61	\$169,534.93		
Investment CD				
Beginning Balance	\$174,677.49	\$175,260.53		
Debits	\$584.04	\$584.98		
Credits	\$1.00	\$0		
Ending Balance	\$175,260.53	\$175,845.51		

April noted that there was a mix up at the accountant’s office so in December only the automatic payments were made and printed checks for December and January were all processed in January.

Action: Jeff Bissett moved to approve the December 2025 and January 2026 financial statements and included transactions as presented. Eric Koreis seconded the motion. The motion was unanimously approved.

3. Region System Plan Implementation & DOH Contract

A. FY2025-2027 Region System Plan Update

April reported that the FY2025-2027 region system plan work is being done according to our work plan schedule. The trauma plan will be revised soon to reflect the updated PCPs and updated min/max numbers.

B. FY2025-2026 SW Region Training and IVP Grant Update

April reported that the counties are spending their training and IVP grant funds. All grant funds must be spent and all RFPs turned into the Region for payment by June 10th. The group reviewed the grant sheet. April will

follow up with counties that still have a lot of unspent grant funds. Eric reminded the group that counties cannot rollover their grant funds to the next fiscal year.

4. Old Business:

A. Min/Max Numbers Update

An updated min/max numbers list was included in the meeting packet. April reported that the request to increase the Cowlitz County ALS AMB min/max number is on the Steering Committee's agenda for approval at their March meeting.

B. Updated Council Roster

A copy of the updated council roster was included in the meeting packet. There are still two applications pending approval by the DOH. Christina said the applications will be processed this week.

C. Approved SW Region PCPs

The DOH recently approved the region's revised 'Transport to Behavioral Health Facilities' PCP. A copy of the updated and approved SW Region PCPs were included in the meeting packet, sent to the MPDs, and posted on the Region's website.

5. New Business

A. FY2026-2027 Funding/Grants Discussion

Scott said that the legislature is still in session so it is currently unknown whether there will be cuts to the region's funding for the next fiscal year. This will be discussed further at the next council meeting when a revised budget and grant allocations will be reviewed and approved.

B. Draft FY2026-2027 Grant Application

April revised the grant application for the next fiscal year. The group reviewed the application and decided to remove the three-year needs assessment page as Scott said this is no longer needed by the DOH. The group discussed point #10 in the application about agencies providing matching funds for the grants. This requirement has been in WAC and RCW for years but has not been documented or enforced. Scott said he is working on a guidance document for this, an attestation form that can be part of the grant application, and a matching funds waiver form. This will be a topic of discussion at the next RAC meeting. Christina added that in-kind work done by the agencies can be used in lieu of matching funds.

C. Approval of Clark County FD #3 Upgrade Application*

An application for Clark County FD #3 to increase their services to ALS AMB was submitted to the DOH then forwarded to the Region Council for approval. This application was approved by the Clark County EMS Council at their last meeting. There were no questions or concerns about this application by the group.

[Action: Ben Peeler moved to approve Clark County FD #3 upgrade application as presented. Jeff Bissett seconded the motion. The motion was unanimously approved.](#)

D. Updated Bylaws Review

The bylaws were last updated in 2022. April reviewed the bylaws and made corrections, mostly to grammar and spelling. The group reviewed the changes; there were no other updates suggested. Due to the requirement in the bylaws that the revised copy be presented to the council 30 days prior to voting on approval of the document, this document will be on the agenda for approval at the next meeting.

6. Preparedness Report: The NWHRN has been working on FIFA planning. Contact April for links to their meetings. April will also send out the flyer for their upcoming FIFA tabletop exercise. Meagan provided a map of FIFA events to the group. April will also send out information on the upcoming MRSE exercise.

7. Injury Prevention/IVP Update (Marla Emde): Marla reported that the IVP TAC met earlier today; they had a presentation on falls prevention and a presentation on data by the WTSC. Marla will send out information on their child window falls campaign.

8. SW Region QI Committee Report: The SW Region QI Committee did not meet this month; their next meeting will be on May 6th.
9. DOH Report (Scott Williams): The DOH newsletter for regions was included in the January meeting packet, the next newsletter will be sent out in April.
10. County Council Reports
 - A. Clark County: They met last week. They are now using the Handtevy app county-wide and it is very useful. District 3 is hosting an IV Tech class.
 - B. Cowlitz County: They will meet next week. They updated their TXA for trauma protocol and their alternate destination protocol.
 - C. Klickitat County: No report.
 - D. Skamania County: No report.
 - E. South Pacific County: Their council will meet tomorrow evening. Heidi will send out a flyer on the Rural Trauma Team Development course which will be hosted at Ocean Beach Hospital on April 24th. The course is free and all are invited to attend.
 - F. Wahkiakum County: No report.
11. Good Of the Order/Public Comment: No report.
12. Adjourn: Meeting was adjourned by consensus at 2:53pm.
13. Upcoming SW Region Council meetings (2 pm via Zoom): May 6, 2026; July 1, 2026; September 2, 2026; November 4, 2026 at 2pm via Zoom